Kazakh national Women's Pedagogical University

Position
about granting benefits (discounts) for payment
for training students in the NAO "Kazakh National Women's Pedagogical University"
P 025 PLOO/NAOKNZHPU/TSMP-25

Almaty, 2025

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1. SCOPE OF APPLICATION

1.1. This Regulation on providing benefits (discounts) for tuition fees for students (hereinafter referred to as the Regulation) in the non-profit joint-stock company NAO " Kazakh National Women's Pedagogical University "(hereinafter referred to as the Company) has been developed to determine the conditions and procedure for providing benefits (discounts) for tuition fees for students studying on a paid basis to bachelors and undergraduates full-time education.

1.2. This Regulation is part of the University's regulatory documentation and its requirements are binding.

1.3. The Company's expenses for providing benefits (discounts) for tuition fees are planned from extra-budgetary funds.

1.4. The social support measures provided for in the Regulations are final and formalized by additional agreements to contracts for the provision of educational services. Students have the right to receive only one of the types of benefits (discounts)provided for in these Regulations.

2. REGULATORY REFERENCES

2.1. These Regulations have been developed taking into account the requirements and principles set out in the following regulatory documents:

– Laws of the Republic of Kazakhstan "On education", "On combating corruption", "On state targeted social assistance";

–Resolution of the Government of the Republic of Kazakhstan dated December 30, 2019 No. 1005 " On approval of the Rules for the Formation, Direction of Expenditure and Accounting of Funds Allocated for Providing Financial and Material Assistance to Students and pupils of state educational Institutions from families Entitled to receive state targeted social assistance, as well as from families not receiving state targeted social assistance, where the average per capita income is lower than the subsistence minimum, and orphans, children left without parental care, living in families, children from families requiring emergency assistance as a result of emergencies, and other categories of students and pupils."

3. TERMS AND DEFINITIONS

The following terms and definitions are used in this Regulation:

Extra-budgetary funds	-	the Company's own financial resources allocated annually in the amounts determined by the decision of the Academic Council of the Company from a certain net income remaining at its disposal for the purposes provided for in these Regulations.
Commission Application Review Commission (Commission)	-	a consultative and advisory body consisting of an odd number of at least 5 people, created by the order of the Chairman of the Management Board-Rector, for the purpose of considering applications for granting benefits (discounts)students of the Society.
Benefit (discount) for tuition	-	the amount by which the price of educational services is reduced for a certain period of time in accordance with the Regulations, if students meet certain conditions.
Materialal position	-	the presence or absence of wages, pensions, and other incomes, their size, the degree of disability, and the receipt or non-receipt of financial assistance from other family members.
Left without parental	-	a student who was left without the care of one or both parents due to restriction or deprivation of their parental rights, recognition of

		parents as missing, declaring them dead, recognition as incapacitated (limited legal capacity), serving a sentence by parents in places of deprivation of liberty, evasion of parents from raising a child or protecting his rights, etc. if the parents refuse to take their child out of an educational or medical institution, as well as in other cases of lack of parental care.
Orphan	-	a student who has lost two or only one parent.
Low-income citizens	-	individuals of working age who, in accordance with the legislation of the Republic of Kazakhstan, are entitled to targeted social assistance and (or) to a monthly state allowance assigned and paid for children under eighteen years of age.
Large family	-	a family with four or more minor children living together (including temporarily absent).

4. DESIGNATIONS AND ABBREVIATIONS

The following abbreviations are used in this Regulation:

UNIVERSITY - Higher educational institution
UNT - Unified National Testing

5. DESCRIPTION OF THE PROCEDURE

5.1. A permanent Commission is established by order of the Chairman of the Management Board – Rector of the Company to consider the issue of granting benefits (discounts).

5.2. Benefits (discounts) are provided to students for one academic year in one of the categories specified in Appendix 1 to these Regulations.

5.3. Benefits (discounts) are set as a percentage of the tuition fee specified in the agreement on the provision of educational services.

5.4. The amount of benefitsы (discounts) provided is considered individually and is determined by the decision of the Commission, on the basis of which the order of the Chairman of the Management Board – Rector of the Company on the provision of benefitsы (discounts) for educational services is issued.

5.5. When determining exclusivity, the Commission considers each case individually, based on the submitted documents, but the final decision remains with the Chairman of the Management Board – the Rector of the Company.

5.6. Retention of benefitss (discounts) for the next year is considered by the Commission again, taking into account academic performance and the presence of a score not lower than "C+" (with the exception of orphans and disabled children) for the previous academic year in accordance with the procedure and terms provided for in Chapter 6 of these Regulations.

6. THE PROCEDURE FOR GRANTING BENEFITS INCLUDES THE FOLLOWING STEPS:

6.1. A bachelor and / or master's student applying for benefits (discounts)writes from August 25 to September 25 an application addressed to the Chairman of the Management Board-Rector for granting benefitsы (discounts) in accordance with Appendix 2 to these Regulations (hereinafter referred to as the application) with the attachment of documents granting the right to benefits (discounts)provided for in Chapter 9 this Regulation.

6.2. The bachelor submits the application with the necessary documents to the Institute, and the master's student to the Department of Postgraduate Education until September 25.

6.3. After checking the submitted documents of the Institute and the Department of Postgraduate Education*двух*, it submits them to the documentation turnover and Archive Department within 2 (two) business days for transfer to the Chairman of the Management Board-Rector.

6.4. After receiving the visa of the Chairman of the Management Board-Rector, applicants ' applications for benefitsы (discounts) with attached documents are transmitted by the Department ofDocumentation and Archives to the Chairman of the Commission, who appoints a meeting of the Commission for the nearest future, but no more than 5 (*five*) business days from the date of receipt of the documents.

6.5. The Commission must make a decision on granting benefits (discounts) to students by October 15. The Commission's decision is drawn up in a protocol and is of a recommendatory nature.

6.6. Based on the decision of the Commission, the order of the Chairman of the Management Board – Rector of the Company on granting benefits (discounts)is issued until October 15.

6.7. Applications submitted after September 25 will not be accepted by the Dean's Office of the Institute and/or the Department of Postgraduate Education and will not be considered by the Commission. If the applications were submitted before September 25, but due to the mistake of the institute's employees, they were not submitted to the commission in time, after the application of appropriate measures against these employees, the applications will be considered in an extraordinary commission.

6.8. The decision of the Commission and the order of the Chairman of the Management Board – Rector is sent to the Department of Accounting and Reporting, which makes adjustments to the calculation of tuition fees, taking into account the granted/denied benefits (discounts).

6.9. A copy of the order on granting benefits (discounts) for educational services is sent to the deans of institutes, the Department of Postgraduate Education and the planning and Economic Department.

6.10. Directors of institutes are responsible for timely and accurate submission of information about applicants for the award of benefitsы (discounts) for tuition fees, as well as for the timely termination of benefits (discounts) .

6.11. The original protocol of the Commission and the submitted documents are kept in the Department of Accounting and Reporting.

7. FORMATION PROCEDURE, TASKS AND FUNCTIONS OF THE COMMISSION

7.1. The Commission is created by order of the Chairman of the Management Board – Rector of the Company, who approves its composition from among the Company's employees. The Commission consists of the Chairman, members of the Commission and the Secretary of the Commission.

7.2. The Commission must include the following employees of the Company:

- vice-rector for Academic Affairs;
- Vice-rector for Research and Strategic Initiatives;
- Vice-rector for Social Development and Student Affairs;
- head of the Legal Department;
- chief accountant;
- chief economist;
- representatives of the Department of Personality Development;
- members of the student government.

7.3. The Commission meeting is held at least once per academic year.

7.4. The decision of the Commission is adopted by open voting by a simple majority of votes of the members of the Commission participating in its meeting. If the number of votes is equal, the decision is made by the vote of the Chairman of the Commission.

7.5. Benefits (discounts) for students are issued by additional agreements to the main agreement.

7.6. Changes in the composition of the Commission are made based on the order of the Chairman of the Management Board – Rector of the Company.

7.7. A member of the Commission may resign at any time on his / her own initiative by submitting a written application addressed to the Chairman of the Management Board - Rector. The powers of such a member of the Commission are terminated from the moment of registration of the application in accordance with the procedure established for registration of incoming documents of the Company.

7.8. Control over the timely preparation and signing of orders on approving (changing) the composition of the Commission is entrusted to the Secretary of the Commission.

7.9. Commission members are required to:

– participate in meetings of the Commission and vote on all issues on the agenda;

– if it is impossible to attend the Commission meeting, notify the Commission Secretary in advance.

– maintain confidentiality regarding the personal data of students and employees of the Company and do not disclose them to third parties.

7.10. Members of the Commission are not paid any additional payment or other types of remuneration for participation in meetings of the Commission.

7.11. The Commission has the right to request and receive from the directors of institutions and officials of the Company documents and materials necessary for making informed decisions on issues included in the agenda.

7.12. The protocol is signed by the Chairman of the Commission, members of the Commission and the secretary. Chairman of the Commission:

– chairs meetings of the Commission;

– convenes and chairs the meeting.

– informs the members of the Commission about the goals and objectives of the Commission, their rights, duties and responsibilities;

– organizes the work of the Commission and ensures compliance with the requirements of these Regulations;

– plans the work and monitors the implementation of the Commission's decisions;

– organizes the keeping of minutes at meetings;

– Signs documents issued on behalf of the Commission.

– represents the position of the Commission and reports to the Chairman of the Management Board – Rector of the Company.

7.13. The Deputy Chairman of the Commission is appointed by the Chairman of the Commission from among the members of the Commission and performs his duties in the absence of the Chairman of the Commission.

7.14. The Secretary of the Commission is appointed by the Chairman of the Commission from among the members of the Commission, and in the absence of the Secretary of the Commission, his duties are performed by one of the members of the Commission, determined by the Chairman of the Commission. Secretary of the Commission:

– performs organizational preparation of meetings;

– notifies the members of the Commission of the date, time, place of the meeting and issues included in the agenda.

– keeps the minutes of the Commission meeting.

7.15. The Secretary does not have the right to vote.

7.16. If the Secretary of the Commission is not present at the meeting, keeping the minutes of the meeting may be entrusted by the decision of the Chairman of the Commission, one of the members of the Commission.

8. TERMS AND PROCEDURE FOR CHANGING, CANCELING, AND TERMINATING THE PROVISION OF BENEFITS

8.1. The Management Board, in accordance with the procedure established by these Regulations, has the right, at its sole discretion, to change the terms, procedure and amount of granting benefits (discounts) , taking into account external and internal factors that directly or indirectly affect the amount of annual net income and its distribution. This condition does not terminate the provision of previously issued benefits (discounts).

8.2. The provision of benefits (discounts) is terminated in the following cases:

– graduation and issuance of a diploma to the student;

– deductions of the student at their own request, or in the order of transfer;

– receiving a waiver of benefits (discounts) from the student or his / her legal representative (скидок);

– death of a student.

8.3. Granting of benefits (discounts) is canceled in the following cases:

– providing students with deliberately false information and false (forged) documents;

– receiving an application for refusal of benefits (discounts) from the student or his / her legal representative (скидок);

– student's deductions for failure to perform, non-payment of the Company's services under the contract, committing a misdemeanor or an offense;

8.4. Decisions on changing, canceling or terminating the provision of benefits (discounts) are made by the Commission in accordance with the procedure established by these Regulations.

9. DOCUMENTS CONFIRMING THE APPLICANT'S SOCIAL STATUS

9.1. The original documents are submitted for verification, after which the original documents are returned to the applicant.

9.2. For holders of the "Altyn Belgi" sign with an UNT score of at least 100 points:

1) application addressed to the Chairman of the Management Board-Rector;
2) a copy of the identity card;
3) a copy of the secondary education certificate;
4) a copy of the certificateof passing the unified national testing.

9.3. For holders of excellent secondary and special certificates and diplomas, if the UNT indicator is not lower than 100 points:

1) application addressed to the Chairman of the Management Board –Rector;
2) a copy of the identity card;
3) a copy of the secondary education certificate;
4) a copy of the certificate of passing the unified national testing.

9.4. For graduates of "Collegea of Professional education as part of NAO "Kaznatszhenpu":

1) application addressed to the Chairman of the Management Board –Rector;
2) a copy of the identity card;
3) a copy of the college graduation certificate;

9.5. Two children from the same family studying at the same time on a paid basis in NAO "Kaznatszhenpu":

1) application addressed to the Chairman of the Management Board –Rector;
2) a copy of the identity card;
3) certificate from the place of study of both students;

9.6. For graduates of the Baccalaureate Society who continue their studies in the master's program:

1) application addressed to the Chairman of the Management Board –Rector;
2) a copy of the identity card;

3) a copy of the diploma;

9.7. Prize-winners of the Olympic Games, World Championships, Asian Games, World Summer and Winter Universiades;

1) application addressed to the Chairman of the Management Board – Rector;

2) a copy of the identity card;

3) transcript (2-4 courses);

4) certificates and certificates;

9.8. Winners of international, republican sports competitions with the title of CMC, MS:

1) application addressed to the Chairman of the Management Board –Rector;

2) a copy of the identity card;

3) transcript (2-4 courses);

4) certificate of Candidate for Master of Sports;

5) transcript (2-4 courses);

9.9. Students, round orphans, left without parental care, taken under guardianship submit the following documents:

1) application addressed to the Chairman of the Management Board –Rector;

2) a copy of the identity card;

3) a copy of the death certificate (in case of death of the parent (s);

1) decision of the authorized body on approval of guardianship(guardianship), foster care for orphaned children and children left without parental care who are brought up in families.

2) transcript (2-4 courses);

9.10. Students (disabled since childhood) who have a medical expert opinion:

1) application addressed to the Chairman of the Management Board –Rector;

2) a copy of the identity card;

3) transcript (2-4 courses);

4) certificate of disability.

9.11. Students studying on a fee-based basis, whose parent (s) are employees of the Society, are provided with benefitsы (discounts) on tuition fees, from the moment of admission of the student for one academic year.

In case of dismissal of an employee from the Company, the issue of maintaining benefits (discounts) and its amount is decided by the Commission.

Documents required for granting benefits (discounts) for training:

1) application of the student's parent to the Chairman of the Management Board-Rector;

2) a copy of the employment record of the student's parent or a certificate of employment,

3) application for benefits (discounts)ot of the direct supervisor or supervising vice-rector;

4) a copy of the birth certificate.

5) transcript (2-4 courses).

9.12. Students are children of veterans and participants of military operations in Afghanistan, the Tajik-Afghan border, as well as from the family of participants in the Chernobyl accident:

1) application addressed to the Chairman of the Management Board –Rector;

2) a copy of the identity card;

3) a copy of the birth certificate

3) certificate of confirming veterans and members of the military

actions in Afghanistan, the Tajik-Afghan borders, as well as from the family of participants in the Chernobyl accident;

4) transcript (2-4 courses).

9.13. Students from large families raising 4 or more minor children (with a TSA certificate):

1) application addressed to the Chairman of the Management Board –Rector;

2) a copy of the identity card;

3) a copy of the birth certificate

4) a certificate of family composition;

5) family income statement;

6) transcript (2-4 courses).

9.14. A student living in a natural disaster zone submits a certificate from the akimat or the Department of Emergency Situations at the place of residence

1) application addressed to the Chairman of the Management Board –Rector;

2) a copy of the identity card;

3) transcript (2-4 courses).

9.15. For students whose parent or both parents are persons with disabilities:инвалиды):

1) application addressed to the Chairman of the Management Board –Rector;

2) a copy of the identity card;

3) a copy of the birth certificate;

4) certificate of disability the parent or both parents are persons with disabilities (disabledpersons)

5) transcript (2-4 courses).

9.16. Students from single-parent families, with the TSA certificate provided:

1) application addressed to the Chairman of the Management Board –Rector;

2) a copy of the identity card;

3) certificate of divorce of parents, single mother or in case of death of one of the parents;

4) birth certificate;

5) transcript (2-4 courses).

9.17. Children from the families of employees of the Semey Ormany Reserve (GLPR) in the Abay region who died heroically during the fire elimination:

1) application addressed to the Chairman of the Management Board –Rector;

2) a copy of the identity card;

3) a copy of the birth certificate

4) certificate of residence.

9.18. Winners of subject Olympiads for school leavers enrolled in the 1st year, on a paid basis in NAO "Kaznatszhenpu", as well as winners of subject Olympiads - graduates of the International Fund" Bilim-Innovation " enrolled in the 1st year.

1) application addressed to the Chairman of the Management Board –Rector;

2) a copy of the identity card;

3) certificate confirming the winner of subject Olympiads.

9.19. The Commission may, at its discretion, request additional documents confirming the student's status or verify their authenticity.

10. MAKING CHANGES

10.1. Amendments and additions to the Regulations are made on the basis of an order of the Chairman of the Management Board – Rector of the Company.

10.2. The head of the Youth Policy Center develops amendments and additions to the Regulations.

11. APPROVAL, STORAGE, DISTRIBUTION

11.1. Approval of these Regulations is carried out with a member of the Management Board – the Vice-Rector for Academic Affairs, the Vice-Rector for Social Development and Studentским делам, Affairs, the Vice-rector for Research and Strategic Initiatives, the Chief Accountant, the Chief Economist, and the head of the Legal Department.

11.2. The head of the Youth Policy Center is responsible for submitting the approved version of the regulation to the HR Department .

11.3. The HR Department is responsible for storing the original document.

11.4. A registered working copy of the regulation is issued by the Youth Policy Center.

11.5. The electronic version of the approved regulation is placed in the Electronic Document Management program.

Appendix 1
to the Regulation on granting benefits
(discounts) for tuition fees to students
NAO "Kazakh National
Women's Pedagogical University"
approved by the decision of the Management Board
dated May 29, 2025 No. 9 / OZ-2025

AMOUNT OF BENEFITS AND TERMS OF PROVISION

Item no	**Category**	**Discounts (benefits) as a percentage**	**Note**
1	For holders of the "Altyn belgi" sign if the UNT indicator is not lower than 100 points	100 % *(first year of study)*	For applicants to bachelor
2	For holders of excellent secondary and special certificates and diplomas, with an UNT score of at least 100 points	50 % *(first year of study)*	For applicants to the bachelor
3	For graduates of the " College of Professional Education in the NAO "Kaznatszhenpu"	25 % *(first year of study)*	For applicants to the bachelor
4	For graduates of the Society's bachelor's program, continuing their studies in the master	's program 15 % *(first year of study)*	For applicants to the master
5	Two or more children from the same family studying at the same time on a paid basis in NAO "Kaznatszhenpu"	15 % *(for each child studying full-time)*	1-4 courses
6	Prize-winners of the Olympic Games, World Championships, Asian, World Summer and Winter Universiades	100%	1-4 courses
7	Winners of international,regional and international competitions,	those who have met the following standards: candidates for Master of Sports of the Republic of Kazakhstan-20 %; Master of Sports of the Republic of Kazakhstan-25%; master of Sports of the international class-35%	1-4 courses
8	For orphans and children left without parental	care 90 %	1-4 courses

9	For persons with disabilities and persons with disabilities children with disabilities	of group I – up to 60%; Group II - up to 55 %; Group III, persons with disabilities from childhood - 50 %	1-4 courses
10	Students-children of employees of the Company	10 %	1-4 courses
11	Students-children of veterans and participants of military operations in Afghanistan, the Tajik-Afghan border as well as from the family of Chernobyl accident participants	10 %	1-4 courses
12	Students from large families raising 4 or more minor children with a TSA certificate	10 %	1-4 courses
13	Students living in the disaster zone	15 %	1-4 courses
14	For students who have a parent or both parents are persons with disabilities (disabled people)	15 %	1-4 courses
15	Students from single-parent families, with a TSA certificate	10 %	1-4 courses
16	Children from the families of employees of the Semey Ormany Reserve (GLPR) in the Abay region who died heroically during the fire elimination	100%	1-4 courses
17	Winners of subject Olympiads held by the Society for School Leavers, as well as graduates of the International Foundation for Advanced Training "Bilim-Innovatsiya " for 1st year applicants (paid basis)	1st place-100% 2nd place-50% 3rd place-30% *(first year of study)*	For undergraduate applicants for a bachelor's degree

*One student cannot be granted several types of benefits (discounts) at the same time.

Appendix 2
k Provision of benefits (discounts)
to pay for students ' tuition fees
NAO "Kaznatszhenpu",
approved by the decision of the
Management Board
dated May 29, 2025 No. 9 / 0Z-2025

Chairman of the Management Board-Rector
NAO " Kazakh National
women's Pedagogical University"
_____
from_____
(Full name of the applicant)
_____
(phone number, OP name)

Statement

I ask you to provide a grant and sponsorship for training in the educational program "_____",
higher education/postgraduate education, on a paid basis, for a student _____ _ of the group.
(Full name)
Due to the fact that _____
_____
(specify the reasons)
«____» _____
(date, Full name and signature)

REGISTRATION SHEET FOR CHANGES AND ADDITIONS

No. of changes	Section, item subject to change	Type of change (replacement, cancellation, addition)	Reason for change	Change made		
				Date	Full name	Signature

1.	Subclause 5) Paragraph 1	Delete subparagraph 5) of paragraph 1.	Based on the decision of the Commission on Benefits, dated 20.01.2022	21.01. 2022	Kasymshalov. L.K.	
2.	Section 2. Regulatory references	Proposed editorial changes.				
3.	Subparagraph 2) of paragraph 5	is proposed to make editorial changes.				
4.	Subparagraph 3) of paragraph 6	is proposed to make editorial changes.				
5.	Subparagraph 4) of paragraph 6	is proposed to be supplemented with a new paragraph that sets out the procedure for receiving benefits (discounts).				
6.	Sub-item 5) of item 6	is proposed to be supplemented with clarifications.				
7.	Subparagraph 7) of paragraph 6	is proposed to be supplemented with a new paragraph that adjusts the calculation of the cost of training, taking into account the granted/deprived benefits.				
8.	Section 7.	It is proposed to make editorial changes.				
9.	Subparagraph 5) of paragraph 7	is proposed to make editorial changes.				
10.	Sub-item 5.4.3.	On the basis of the decision of the Benefits Commission, dated 20.01.2022, it is recommended to delete sub-item 5.4.3.				

11.	Sub-item 5.4.4.	On the basis of the decision of the Benefits Commission, dated				
12.	20.01.2022, it is recommended to delete sub-item 5.4.5.	Section 5.On the basis of the decision of the Benefits Commission, dated 20.01.2022, it is recommended to delete sub-item 5.4.5.				
13.	Section 5. Description of the procedure, subclause 5.6.	It is proposed to make editorial changes.				
14.	Section 5.2. The procedure for granting benefits includes the following stages	It is proposed to simplify the text of paragraph 5.22 and introduce a reference to section 9 of the Rules, which describes in detail the procedure for conducting benefits.				
15.	Subparagraph 1) of paragraph 6	is proposed to make editorial changes.				
16.	Supplement sub-item 1) of item 6	It is proposed to add a new item that establishes the procedure for suspending the work of the Commission during the absence of the chairman and deputy of the Commission.				
17.	Subparagraph 3) of paragraph 9	is proposed to make editorial changes.				
18.	Subparagraph 8) of paragraph 9	is proposed to make editorial changes.				
19.	Subparagraph 10) of paragraph 9	is proposed to make editorial changes.				

20.	Subclause 5.5.11.	At the meeting of the decision of the Commission on Benefits, dated 20.01.2022, it was recommended to delete subparagraph 5.5.11.				
21.	Subclause 1)	It is proposed to make editorial changes in paragraph 11.				
22.	Appendix 1 to the Regulation on granting benefits (discounts) for tuition fees for students of NAO "Kaznatszhenpu" Item 18)	In order to provide humanitarian assistance to children from the families of reserve workers who died heroically during the fire suppression in the Abai region, it is proposed to include a 100% discount on training and add a new item.	Based on the Board's decision of 13.06.2023, it was recommended to include item 18)	on 13.06. 2023.	Kasymshalov. L.K.	
23.	Appendix 1 to the Regulation on granting benefits (discounts) for tuition fees for students of NAO "Kaznatszhenpu" Item 19)	It is proposed to add a new paragraph, which sets the amount of discountsprovided to winners of subject Olympiads for school graduates enrolled in the 1st year, on a paid basis in NAO "Kaznatszhenpu": 1st place-100% 2nd place-50% 3rd place -30%	Based on the decision of the Board of 13.06.2023 recommended to include item 19)13.06.2023	13.06. 2023	Kasymshalov. L.K.	